

**AGENDA – SPECIAL MEETING
BOISE CITY HOUSING AUTHORITY
COMMISSIONERS**

**October 25, 2017 @ 10:00 a.m. – Housing Authority-3rd Floor Board Room
1276 River Street, Suite 300, Boise, Idaho
In person and via teleconference**

CALL TO ORDER

ROLL CALL

NEW BUSINESS (ACTION ITEMS)

- I. Consideration of approval of Declarations of Trust for Capitol Plaza and Franklin as required for acceptance of funds as awarded under the Fiscal Year 2017 Capital Fund Emergency Safety and Security Program.**

BOISE CITY HOUSING AUTHORITY

SPECIAL MEETING OF THE BOARD OF COMMISSIONERS In person and via teleconference

October 25, 2017

TIME AND PLACE OF MEETING

Vice Chairman Kent Rock called the meeting to order at 10:10 a.m. on Wednesday, October 25, 2017. The meeting was held at the Boise City/Ada County Housing Authority, 1276 River Street, Boise, ID 83702.

ROLL CALL

Board members in attendance were: Vice Chairman Kent Rock, Commissioner Yvette Ashton, and Commissioner Raquel Guglielmetti

Board member present via teleconferencing: Chairman Brad Foltman

Board members absent were: Commissioner Ryan Fitzgerald, Commissioner Miguel Legarreta, Commissioner Machacek, and Student Commissioners Taylor Harris and Grace Johnson

Others present: Executive Director Deanna Watson, Ada County Deputy Attorney Ammon Taylor, Deputy City Attorney Rob McQuade (via teleconference), Housing Programs Manager Sandi Bernstrom, Executive Assistant Ann Upchurch

New Business

- I. Vice Chairman Rock opened discussion for the consideration of approval of Declarations of Trust for Franklin Plaza and Capitol Plaza.

Housing Programs Manager Sandi Bernstrom stated that she had reviewed the Declarations of Trust for Capitol Plaza and Franklin Plaza and that the numbers were correct. She had no concerns or further comments.

Ada County Deputy Attorney Ammon Taylor gave background on the requirements from HUD for these documents in order to proceed with funding for the Fiscal Year 2017 Capital Fund Emergency Safety and Security grant. BCHA has had these Declarations of Trust in place since 1972 and HUD was in agreement that they were effective documents as of 2012. Since then, however, they have decided that as part of a nation-wide effort of updating these, they want BCHA to record new ones with a new 20-year term. In addition, they are requiring an issuance of an opinion letter from our attorney, necessitating that the Board approves a "certificate."

Mr. Taylor asked that the Board approve BCHA Resolution 508 authorizing the execution of new Declarations of Trust and also approve the Certificate as it relates to the requirement of an opinion letter from him. Vice Chairman Rock will also need to execute two sets of the Declarations of Trust, one with project numbers included and one without these numbers. This is due to the fact that the HUD attorney had not confirmed with Mr. Taylor before the meeting whether the numbers were correct.

Commissioner Guglielmetti moved that the Board approve BCHA Resolution #508 authorizing the execution of Declarations of Trust for Franklin Plaza and Capitol Plaza, and that the Declarations of Trust be executed both with existing project numbers and in blank format in the event that the numbers need to be changed. Commissioner Ashton seconded the motion.

There was discussion regarding having Deanna Watson attest to the Certificate rather than Executive Assistant Ann Upchurch. It was determined that the Certificate signature block would be modified to reflect this change. Commissioner Guglielmetti amended the motion to include this change. Commissioner Ashton seconded. The amendment passed unanimously by a voice vote.

The motion as amended passed unanimously by a voice vote.

Chairman Foltman granted his permission to have Executive Assistant Ann Upchurch affix his signature to the resolution.

There being no further business, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,



Deanna L. Watson, Executive Director



Kent Rock, Vice Chairman